



Development Services
 12453 Highway 92, Woodstock GA 30188
 Office: (770) 592-6054
 businesslicense@woodstockga.gov

2019 Occupational Tax License Renewal Application

Dear Business Owner,

Your Occupational Tax License will expire on **December 31, 2018**. Please complete this form along with the affidavit verifying status and return them to our office before **January 1, 2019**. Late fees will begin to accrue starting February 1, 2019.

Please provide a **copy of your government issued ID**, (i.e. Driver's license or front & back of permanent resident card), as well as verification of your **2017** gross receipts. The documents accepted are for verification purposes only-copies will not be retained. Acceptable documents showing gross receipts are the first page of your tax return (line 1C), Profit & Loss statement, a company generated report or a letter from your CPA. ***Proof of Gross Receipts is required to process your application.***

Please contact us with any questions. Renewal forms may be returned via hand delivery, mail or email. If returning via email, please include a credit card authorization form. Our office staff is available to notarize affidavits, at no charge, if you choose to visit our office. ***Please make all checks payable to the City of Woodstock.***

Pursuant to City Ordinance 86-95, no business tax registration will be granted by the City of Woodstock for the operation of a business for which any part of the Ad Valorem taxes on property owned by said business remains unpaid.

*Your Business License will be **emailed** unless otherwise notated*

Company Name: _____ Contact Name: _____

Phone Number: _____ Local Business Address: _____

Email address to return Business License: _____

Mailing Address if email is not available: _____

All standard occupation taxes will be based on gross receipt amount. For help calculating the tax amount visit www.woodstockga.gov/businesslicense or call us at **770-592-6054**.

Gross Receipts: \$ _____

Total (per fee calculator): \$ _____
 (Minimum due of \$60.00)



Have you provided the following items?



- Completed application with notary
- Copy of Government Issued ID
- Proof of 2017 Gross Receipts (see above for acceptable items)
- Payment method (Check, Credit Card Authorization)

I certify that the information provided is true and correct to the best of my knowledge.

Print Name

Signature

Date

For Office Use Only:

Gross Receipts Verified: ___ Type of Form Provided: _____ Staff Initials: _____



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***Affidavit Verifying Status
for a City Public Benefit Application***

By executing this affidavit under oath, as an applicant for the City of Woodstock, Georgia Business License or Occupation Tax Certificate, Alcohol License, Taxi Permit, or other public benefit as referenced in O.C.G.A. § 50-36-1, I am stating the following with respect to my application for the City of Woodstock, Georgia Business License or Occupational Tax Certificate, Alcohol License, Taxi Permit, or other public benefit for _____.
[Name of natural person applying on behalf of individual, business, corporation, partnership, or other private entity]

1) _____ **I am a United States citizen**

OR

2) _____ **I am a legal permanent resident 18 years of age or older, or I am an otherwise qualified alien or non-immigrant under the Federal Immigration and Nationality Act 18 years of age or older and lawfully present in the United States.***

In making the above representation under oath, I understand that any person who knowingly and willfully makes a false, fictitious, or fraudulent statement or representation in an affidavit shall be guilty of a violation of O.C.G.A §16-10-20.

Signature

Date

Print Name

SUBSCRIBED AND SWORN
BEFORE ME ON THIS
____ DAY OF _____, 20__

Notary Public
My Commission Expires:

* _____
Alien Registration number for non-citizens

*Note: O.C.G.A. §50-36-1(e)(2) requires that aliens under the federal Immigration and Nationality Act, Title 8 U.S.C, as amended, provide their alien registration number. Because legal permanent residents are included in the federal definition of "alien," legal permanent residents must also provide their alien registration number.