

**CHAPTER 2  
COMMUNITY DEVELOPMENT**

**SECTION 2.1 ALCOHOL FEES**

**Sec. 2.1.1 Alcohol Fees**

- |    |   |           |
|----|---|-----------|
| 1. | Alcohol Beverage Application  | \$500.00  |
| 2. | Transfer of Ownership Application   | \$500.00  |
| 3. | Revisions to Manager/Registered Agent   | \$100.00  |
|    | a. Penalty for Not Renewing in (5) Days   | \$200.00  |
| 4. | Alcohol Beverage License  |           |
|    | a. Beer   | \$1000.00 |
|    | b. Wine   | \$1000.00 |
|    | c. Distilled  | \$5000.00 |
|    | d. Sunday Sales   | \$500.00  |
|    | e. Ancillary Wine Tasting   | \$100.00  |
|    | f. Bring Your Own Beverage<br>(Non On-Premise Consumption Licensees Only, Ex. Art Studios)  | \$100.00  |
| 5. | Alcoholic Beverage License fees shall be prorated for new licenses issued after January of each year. The fee shall be determined by dividing the license fee by 12 and applying 1/12 <sup>th</sup> of the fee for each month including the month of issue through December of the license year.  |           |
| 6. | Renewals: Licensees whose license fee is \$2000 or more may apply to pay the licensing fee in equal installments in the case of financial hardship on or before October 31 <sup>st</sup> of the year for which the renewal license has been approved. The payments will be due January 1, April 1, July 1 and October 1 and is not applicable to the Sunday Sales permits. If the existing licensee fails to pay any of the installment payments within (10) days after they become due, a penalty of five percent will be added. Moreover, if the existing licensee fails to pay any of the installment payments within thirty (30) days after they become due, the licenses shall be automatically revoked. |           |
| 7. | Alcohol Beverage Excise Taxes   |           |
|    | a. 3% of Gross Receipts   |           |
|    | b. \$.22/liter – wine/distilled spirits retail package  |           |
| 8. | Fingerprinting Fee  | \$50.00   |

**SECTION 2.2. BUILDING AND CONSTRUCTION**

**2.2.1. Permits General**

**2.2.1.1. Permit Fee Schedule.**

All permits issued by the Building Safety Division shall be assessed the fee prescribed herein.

**2.2.1.2. Prescribed fees.**

A permit shall not be issued until all fees prescribed herein have been paid. Nor shall an amendment to a permit be released until the additional fees, if any, due to an increase in the valuation or estimated cost of the building, structure, electrical, plumbing, mechanical, gas systems, or project have been paid.

**2.2.1.3. Work commencing before permit issuance.**

Any person who commences any work on a building, structure, electrical, gas, mechanical or plumbing system or any work that requires a city permit before obtaining the building official's approval or the necessary permits shall be subject to a penalty of 100 percent of the usual permit fee or one hundred dollars (\$100.00) which ever is the higher in addition to the required permit fees.

The above provision shall not apply to emergency work when delay would clearly have placed life or property in imminent danger. But in all such cases the required permit(s) must be obtained within three (3) business days and any unreasonable delay in obtaining those permit(s) shall result in a penalty as described above. The payment of a penalty shall not preclude or be deemed a substitute for prosecution for commencing work without first obtaining a permit. The building official may grant extensions of time or waive fees when justifiable cause has been demonstrated in writing.

**2.2.1.4. Building valuation.**

Building permit fees are based upon the average cost of construction. If in the opinion of the building official the valuation shown on the application is underestimated the building official may use the calculated valuation provided in the building valuation data published by the International Code Council (ICC) latest edition. The average costs includes structural, electrical, plumbing, mechanical, interior finish, normal site preparation, architectural and design fees, overhead and profit. The valuation is the same even if the owner is performing all work but shall exclude the actual cost of the land, or other site work costs not associated to the foundation, and any fees paid to other Governmental Regulatory Agencies for the land development.

**2.2.1.5. Re-inspection fees for any type permit:**

The following re-inspection fees shall be assessed for any inspection requested, scheduled and not ready or approved unless cancelled by the requester before the inspector arrives onsite.

1<sup>st</sup> Re-inspection \$ 25.00; if the inspection fails for the initial called in inspection the following fees shall apply.

2<sup>nd</sup> Re-inspection \$ 50.00; if the corrections are not made and the re-inspection fails for any of the same remarks the following fees shall apply.

3<sup>rd</sup> Re-inspection \$ 100.00; if the corrections are not made and the re-inspection fails for the same remarks the following fees shall apply. A stop work order may be applied to the job following the 3<sup>rd</sup> re-inspection fee for the same remarks until all corrections are completed.

**2.2.2. Commercial Master Building Permit.**

This sub-section shall apply to all building permits not specifically identified in sub-section 2.2.3 below.

**2.2.2.1. Building Permit fee calculation:**

1. Using the valuation provided by the latest edition of the I.C.C. Valuation Data Table and taking the Local Factor provided by the RSMeans Agency for Regional Construction Cost. The Building Official may use the valuation provided or from a source provided by the Building Official.
2. The I.C.C. Data Table will be updated twice a year. (Every 6 months.)
3. The Local Factor provided by the RSMeans Agency will be updated once a year.

*Ex: Valuation of \$240,499.70 round up to next thousand = \$241,000 /1000 = 241 x \$4.00 = \$964.00 Permit Fee.*

**2.2.2.2. Minimum Permit Fee: \$200.00**

**2.2.2.3. Additions:**

Calculate as a Master Permit.

**2.2.2.4. Internal build outs, alteration or remodeling:**

Calculate valuation using \$45.00 per sq. ft. or as determined by the building official, then use the commercial formula above.

**2.2.2.5. Plan Review Fee:**

1. A plan review fee shall be assessed to each permit issued in an amount equal to one half (1/2) the Building Permit Fee. If in the opinion of the Building Official the construction plans and documents should be reviewed in more detail the applicant shall pay the total cost of such review.
2. For Commercial building permits, an upfront plan review fee will be charged. The amount paid upfront, upon submittal of the building plans

and application, will be deducted from the calculated plan review fee that is paid when the permit is issued. The upfront portion of the plan review fee is a schedule of flat fees based on construction value.

Valuation of \$5,000.00 or less	\$25.00
Valuation of \$5,000.01 - \$50,000.00	\$100.00
Valuation of \$50,000.01 - \$150,000.00	\$200.00
Valuation of \$150,000.01 or more	\$300.00

**2.2.2.6. Erosion Inspection Fee:**

An Erosion Inspection Fee of \$100.00 shall be assessed to any building permit for new construction.

**2.2.2.7. Foundation Only Permits:**

At the discretion of the building official Foundation Only permits may be issued upon a written request from the applicant following complete structural plan review. The fees for this type of permit are the same as stated above for a Building Permit and the total permit fee shall be paid before issuance of the permit. Construction may not proceed beyond the limits of the Foundation Only Permit until the Master Building Permit is issued.

**2.2.3. Residential Master Building Permit:**

This sub-section shall apply to 1 and 2 family detached or attached residential dwellings, and townhouses as defined by the building code.

**2.2.3.1. Building Permit fee calculation:**

1. Establish the building valuation from the building valuation data or from a source provided by the Building Official.
2. State the valuation rounded up to the next \$1,000.00 dollars.
3. Divide the rounded valuation by 1000 then multiply the result by \$3.00 resulting dollar amount is the base Permit fee.

*Ex: Valuation of \$240,499.70 round up to next thousand = \$241,000 /1000 = 241 x \$3.00 = \$723.00 Permit Fee.*

**2.2.3.2. Minimum Permit Fee: \$50.00**

**2.2.3.2.1 Miscellaneous Fee:**

If the construction cost of the proposed project is \$5,000 or less and the scope of work is not covered by any other section of the fee schedule, a minimum fee of \$50.00 will be assessed to that permit for that scope of work.

**2.2.3.3. Additions:**

Calculate as a Master Permit

- 2.2.3.3.1 Unfinished basements will be calculated at \$15.00 per square foot or as updated by the I.C.C. Data Table.
- 2.2.3.3.2 Garages will be calculated using the I.C.C. Data Table using the U-Occupancy and Construction Type.
- 2.2.3.3.3 Covered porches, balconies and other exterior unheated areas and miscellaneous occupancies will be calculated using the I.C.C. Data Table using the U-Occupancy and Construction Type.

**2.2.3.4. Internal build outs, alteration or remodeling:**

Calculate valuation using \$30.00 per sq. ft. or as determined by the building official, then use the residential building permit calculation above.

**2.2.3.5. Plan Review Fees:**

A building plan review fee shall be assessed to each permit issued in an amount equal to one half (1/2) the building permit fee and building master plans.

**Building/Architectural Master Plans:**

A plan review fee shall be assessed to each building master plan in an amount equal to one half (1/2) of the building permit fee for the dwelling.

A plan review fee shall be assessed to each permit issued under a building master plan in an amount equal to one quarter (1/4) of the building permit fee.

**2.2.3.6. Erosion Inspection Fee:**

An Erosion Inspection Fee of \$100.00 shall be assessed to new construction of 1 or 2 family detached and attached residential building permits regardless of number of units.

**2.2.3.7. Sub-Permits are issued on percentage of valuation.**

- 1. Electrical includes low voltage .04% (.0004)
- 2. Mechanical .03% (.0003)
- 3. Plumbing .03% (.0003)
- 4. Gas .02% (.0002)

**2.2.3.8. Foundation Only Permits**

At the discretion of the building official Foundation Only permits may be issued upon a written request from the applicant following complete structural plan review. The fees for this type of permit are the same as stated above for a Building Permit and the total permit fee shall be paid before issuance of the permit. Construction may not proceed beyond the limits of the Foundation Only Permit until the Master Building Permit is issued.

**2.2.4. Mechanical Permit Fees**

- 1. New Single Family Residential Dwelling .03% (.0003)
- 2. All other permits Base Permit Fee \$30.00 plus the following fees that apply.  
Heating, each unit

0 to 300,000 BTU	\$10.00
300,000 to 1 million BTU	\$20.00
Over 1 million BTU	\$30.00
Air conditioning, each unit	
1 to 10 tons	\$10.00
11 to 30 tons	\$20.00
31 to 100 tons	\$25.00
101 tons and up	\$30.00
Refrigeration, each unit	
1 to 10 hp	\$10.00
10 to 30 hp	\$20.00
31 to 100 hp	\$25.00
Over 101 hp	\$30.00
Heat Pumps	
1 to 10 tons	\$10.00
11 to 30 tons	\$20.00
KW Strips	
0 to 300 K	\$10.00
over 300 K	\$20.00
Grease Hoods	
0 to 10 S.F.	\$10.00
11 to 25 S.F.	\$15.00
26 to 100 S.F.	\$20.00
101 S.F. and up	\$25.00
Bath Fans	\$10.00
Dryer Vents	\$10.00
Minimum Heating Permit Charge	\$25.00
Private Utility Permit Fee	\$ 5.00

**2.2.5. Plumbing Permit Fees**

1. New Single Family Residential Dwelling .03% (.0003) of building valuation.
2. All other permits Base Permit Fee \$30.00 plus the following fees that apply.

Building Sewer to main	
Inspection fee per connection	\$50.00
Water heater	\$ 5.00
Baptistery	\$ 5.00
Sewer ejector	\$10.00
Oil or grease sump pumps	\$10.00
Grease Trap (in-ground)	\$25.00
Sand trap	\$15.00
All other fixtures, appliances, drains, etc. connected to plumbing system, each	\$ 2.50

2.2.6. Electrical Permit Fees

1. New Single Family Residential Dwelling .04% (.0004) of building valuation.
2. All other permits Base Permit Fee \$30.00 plus the following fees that apply.

Services, Disconnects, Panels

Temp. Service Pole	\$20.00
30 Amps	\$ 5.00
60 Amps	\$ 6.50
100 Amps	\$ 7.50
125 Amps	\$ 8.50
150 Amps	\$10.00
200 Amps	\$12.00
400 Amps	\$16.00 + .04 / Amp for 401 and larger

Receptacles & Switches

Residential or Commercial	\$ .25
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Residential Ranges

Surface Unit	\$ 3.50
Oven Unit	\$ 3.50
Comb Unit	\$ 6.50

Residential Appliances

Water Heater	\$ 4.00
Clothes Dryer	\$ 4.00
Dishwasher	\$ 1.50
Disposal Unit	\$ 1.50
Furnaces (Gas)	\$ 2.00

Flood & Area Lighting

100-300 Watts	\$ 1.00
400-1000 Watts	\$ 2.00
1001 and up	\$ 3.00

Transformers

10k VA or less	\$ 5.00
11k to 25k VA	\$ 7.50
Over 25k VA	\$12.00

Electric Heater, Furnaces & Appliances

Less than 1 kW	\$ 2.00
1.0 to 3.5 kW	\$ 3.00
4.0 to 10 kW	\$ 5.00
10.5 to 25 kW	\$ 7.50
Over 25 kW	\$ 7.50 + .10/ kW over 25

Lighting Fixtures

Residential	\$ .30
Commercial	\$ .35

Elevators	
Elevators & Lift up to \$25,000.00	1% of cost
Elevators & Lifts over \$25,000.00	\$250.00 + ½ of 1%
Minimum fee for Elevators	\$ 70.00
Sign	\$25.00
Discharge System	\$ 1.50
Air Conditioning and Motors	
Air Conditioner	\$ 7.50 + .50/ton
Refrigeration	\$ 7.50 + .50/ton
Bath Fan	See Chart Below
Vent Hood	See Chart Below
Roof Ventilator	See Chart Below
Ceiling Fan	See Chart Below

**CHART FOR AIR CONDITIONING AND MOTORS**

Less than 1	\$ 1.50 ea.
1 to 5	\$ 2.50 ea.
5 ½ to 10	\$ 3.50 ea.
10 ½ to 20	\$ 5.00 ea.
20 ½ to 59	\$10.00 ea.
60 and over	\$10.00 ea. + .02 /HP over 60

**OTHER**

Alteration / Repair	\$ .04 / Amp
Gas Disp. Pump	\$ 5.00
X-Ray Machine	\$10.00
Jacuzzis	\$ 5.00
Swimming Pools, Spas and Hot Tubs	\$30.00
Construction and Sales Trailers	\$30.00
Mobile Homes	\$20.00
Amplifier	\$ 5.00
T.V. Controller	\$ 5.00
Communication Cont.	\$ 5.00
Low Voltage Cont.	\$ 5.00
Control Point, or Outlet (i.e., Smoke Detector Pull Station Horn, Electric Valve, Phone Jack) Each	\$ .30

All new utility services on private property must be placed underground.

**2.2.6.1 Power Re-Connect**

A \$25.00 fee will be assessed for all inspections made for all power reconnects. Applicant must fill out a request form for power re-connection and pay fee prior to the inspection.



**2.2.7. Gas Permit**

1. New Single Family Residential Dwelling .02% (.0002) of building valuation.
2. All other permits Base Permit Fee \$20.00 plus gas unit fees from the mechanical and plumbing

Each gas appliance	\$ 5.00
Boilers inspected by the City	\$10.00

**2.2.8. Sign Permit** (A separate sign permit is required for each sign.)

\$50.00 plus \$1.00 per square foot of sign area as calculated by the sign ordinance.

An electrical permit is required per the electrical fee schedule.

A commercial master permit is required for the supporting structure of free standing signs.

**2.2.9. Swimming Pool Permit**

Use pool valuation and calculate as a Master Building Permit, for commercial or residential; plus electrical, plumbing, mechanical, or gas permits.

**2.2.10. Demolition Permit**

The City will issue Demolition permits for commercial/industrial and residential construction, with written request from the property owner approved by the City. The fee for this type of permit is \$100.00. Construction may not proceed beyond the demolition stage, until the City has issued a valid master building permit. A certificate of completion will be issued on the Demolition.

**2.2.11. Cell Towers**

1. Use the construction value and calculate as a commercial Master Permit.
2. Antenna attachments \$150.00 per set plus electrical permit.

**2.2.12. Temporary Construction or Sales Trailers**

\$100.00 set-up plus electrical, plumbing and mechanical as required.

**2.2.13. Plan Revision or Amendment**

\$10.00 per page/sheet that is revised or amended.

**2.2.14. Docks or Boathouses**

Use the construction value and calculate as a residential Master Permit.

**2.2.15. Accessory Structures**

Calculate as a Master Building Permit residential or commercial.

**2.2.16. Tents Over 120 Sq. Ft.**

\$100.00 Plus electrical permit if electric is provided.

**2.2.17. Blasting Permit** **\$200.00**

**2.2.18. Land clearing and Tree Removal Permit**

Calculate on disturbed area; \$200.00 for the first acre or portion thereof plus \$50.00 for each additional acre or portion thereof.

**2.2.19. Paving, Sidewalks, Curb and Gutter Permit**

Use the construction valuation estimated by the design engineer and calculate as a commercial master permit.

**2.2.20. Water, Sewer and Stormwater Piping Permit**

Use the construction valuation estimated by the design engineer and calculate as a commercial master permit.

**2.2.21. New Permit to Replace Expired Permit**

1. If only the foundation inspection is approved, the new fee shall be 100% of the original permit fee.
2. If the framing inspection has not been approved, and the structure is rough stage, the new permit fee shall be 50% of the original permit.
3. If only the final inspection is to be completed, the new fee shall be 25% of the original permit fee.

**2.2.22. Retaining Walls**

Retaining walls will be calculated using the U-Occupancy Classification as indicated in Section 312 of the Building Code. Using the most current I.C.C. Data Sheet for construction value and the type V-B Construction Type. All residential retaining walls will be calculated using the residential multiplier and all commercial retaining walls will be calculated using the commercial multiplier as found in section 2.2.2 and 2.2.3.1 of the fee schedule.

**2.2.23. Donation Box \$25.00**

**SECTION 2.3 GIS DATA**

**Sec. 2.3 GIS Data**

**Sec. 2.3.1 GIS Data Charges (applicable media charges not included)**

- |    |                        |   |
|----|------------------------|---|
| a. | New City GIS Data      | GIS Labor Rate + Equipment Cost + Media Charges |
| b. | Existing City GIS Data | \$200 Per City Layer + Media Charges            |

**Sec. 2.3.2 Data Exchange Agreement**

- a. A Woodstock Data License Agreement must be executed, delivered and all fees prepaid prior to any data dissemination.

**Sec. 2.3.3 Deliverable Media Charges**

- |    |                                     |                       |
|----|-------------------------------------|-----------------------|
| a. | GIS Labor Rate:                     | \$50.00/hour          |
| b. | CD/DVD Media (pdf only)             | \$5.00/disc           |
| c. | Electronic Media (Email, FTP, etc.) | No Charge             |
| d. | Print Media                         |                       |
|    | 8.5 x 11 in                         | \$5.00                |
|    | 11 x 17 in                          | \$9.00                |
|    | 18 x 24 in                          | \$22.00               |
|    | 24 x 36 in                          | \$43.00               |
|    | 24 x 40 in                          | \$48.00               |
|    | 36 x 48 in                          | \$86.00               |
|    | 42 x 56 in                          | \$118.00              |
|    | Custom Size                         | \$.05 per square inch |

**Sec. 2.3.4 Project Charges (applicable media charges not included)**

- |    |                  |   |
|----|------------------|---|
| a. | Existing Map     | 1 hour GIS Labor Rate   |
| b. | Custom Map       | Hours at GIS Labor Rate   |
| c. | Scanning Charges | \$20 each 10 sheet group or fractions thereof (1-10 sheets \$20; 11-20 sheets \$40, etc.) |

**SECTION 2.4 OCCUPATIONAL TAX AND REGULATORY FEES**

**Sec. 2.4.1 Occupational Tax**

Occupational Tax is determined by annual Gross Receipt amount, as said term is defined in Chapter 86 (Taxation), business class number according to NAICS code, and Gross Receipt brackets, plus a \$30.00 administration fee. The minimum total fee is \$60.00 per business.

New businesses applying for an occupational tax license will estimate Gross Receipts for the remainder of the calendar year from the date the business opens in the City. For the second license year, the Gross Receipt amount for the entire second year will also be estimated. For the third license year renewal, the tax return showing the Gross Receipts from the portion of the first calendar year of business will be prorated over 12 months for use in calculating the third license year occupational tax. No refunds or credits will be given for overestimations nor will back charges be assessed for underestimations.

All occupational tax license renewals will require submittal of the tax return from the calendar year which occurred two years prior to the new license year.

Ex: To renew a 2014 Occupational Tax License and receive a 2015 Occupational Tax License, Business A will need to submit the tax return from 2013.

Business class number is determined by using the first four digits of the business’s NAICS code. For businesses with multiple NAICS codes, the NAICS code which describes the majority of the business’s operations should be used. The occupation tax for all Class 1 businesses shall not exceed \$1,500.

Table 2.4.1A

<u>First Four Digits of NAICS Code</u>	<u>Business Class Number</u>	<u>First Four Digits of NAICS Code</u>	<u>Business Class Number</u>	<u>First Four Digits of NAICS Code</u>	<u>Business Class Number</u>	<u>First Four Digits of NAICS Code</u>	<u>Business Class Number</u>
1111	Class 5	1125	Class 5	1152	Class 4	2213	Class 6
1112	Class 5	1129	Class 5	1153	Class 4	2361	Class 2
1113	Class 5	1131	Class 4	2111	Class 6	2362	Class 2
1114	Class 5	1132	Class 4	2121	Class 6	2371	Class 3
1119	Class 5	1133	Class 1	2122	Class 6	2372	Class 6
1121	Class 5	1141	Class 5	2123	Class 6	2373	Class 3
1122	Class 5	1142	Class 5	2131	Class 6	2379	Class 3
1123	Class 5	1151	Class 4	2211	Class 6	2381	Class 3
1124	Class 5	1125	Class 5	2212	Class 6	2382	Class 3
<u>First Four Digits of NAICS Code</u>	<u>Business Class Number</u>	<u>First Four Digits of NAICS Code</u>	<u>Business Class Number</u>	<u>First Four Digits of NAICS Code</u>	<u>Business Class Number</u>	<u>First Four Digits of NAICS Code</u>	<u>Business Class Number</u>
2383	Class 3	3272	Class 1	3369	Class 1	4511	Class 2
2389	Class 3	3273	Class 1	3371	Class 1	4512	Class 2

3111	Class 1	3274	Class 1	3372	Class 1	4521	Class 3
3112	Class 1	3279	Class 1	3379	Class 1	4529	Class 3
3113	Class 1	3311	Class 1	3391	Class 1	4531	Class 2
3114	Class 1	3312	Class 1	3399	Class 1	4532	Class 2
3115	Class 1	3313	Class 1	4231	Class 1	4533	Class 2
3116	Class 1	3314	Class 1	4232	Class 1	4539	Class 2
3117	Class 1	3315	Class 1	4233	Class 1	4541	Class 2
3118	Class 1	3321	Class 1	4234	Class 1	4542	Class 2
3119	Class 1	3322	Class 1	4235	Class 1	4543	Class 2
3121	Class 1	3323	Class 1	4236	Class 1	4811	Class 2
3122	Class 4	3324	Class 1	4237	Class 1	4812	Class 2
3131	Class 1	3325	Class 1	4238	Class 1	4821	Class 4
3132	Class 1	3326	Class 1	4239	Class 1	4831	Class 3
3133	Class 1	3327	Class 1	4241	Class 1	4832	Class 3
3141	Class 1	3328	Class 1	4242	Class 1	4841	Class 2
3149	Class 1	3329	Class 1	4243	Class 1	4842	Class 2
3151	Class 1	3331	Class 1	4244	Class 1	4851	Class 2
3152	Class 1	3332	Class 1	4245	Class 1	4852	Class 2
3159	Class 1	3333	Class 1	4246	Class 1	4853	Class 2
3161	Class 1	3334	Class 1	4247	Class 1	4854	Class 2
3162	Class 1	3335	Class 1	4248	Class 1	4855	Class 2
3169	Class 1	3336	Class 1	4249	Class 1	4859	Class 2
3211	Class 1	3339	Class 1	4251	Class 1	4861	Class 7
3212	Class 1	3341	Class 1	4411	Class 2	4862	Class 6
3219	Class 1	3342	Class 1	4412	Class 2	4869	Class 7
3221	Class 1	3343	Class 1	4413	Class 3	4871	Class 2
3222	Class 1	3344	Class 1	4421	Class 2	4872	Class 3
3231	Class 5	3345	Class 1	4422	Class 2	4879	Class 3
3241	Class 1	3346	Class 1	4431	Class 2	4881	Class 2
3251	Class 1	3351	Class 1	4441	Class 2	4882	Class 2
3252	Class 1	3352	Class 1	4442	Class 2	4883	Class 2
3253	Class 1	3353	Class 1	4451	Class 2	4884	Class 2
3254	Class 1	3359	Class 1	4452	Class 2	4885	Class 2
3255	Class 1	3361	Class 1	4453	Class 2	4889	Class 2
3256	Class 1	3362	Class 1	4461	Class 2	4911	Class 3
3259	Class 1	3363	Class 1	4471	Class 2	4921	Class 2
3261	Class 1	3364	Class 1	4481	Class 3	4922	Class 2
3262	Class 1	3365	Class 1	4482	Class 3	4931	Class 2
3271	Class 1	3366	Class 1	4483	Class 2	5111	Class 5

<u>First Four Digits of NAICS Code</u>	<u>Business Class Number</u>	<u>First Four Digits of NAICS Code</u>	<u>Business Class Number</u>	<u>First Four Digits of NAICS Code</u>	<u>Business Class Number</u>	<u>First Four Digits of NAICS Code</u>	<u>Business Class Number</u>
5112	Class 4	5411	Class 5	6117	Class 4	7211	Class 3

5121	Class 4	5412	Class 5	6211	Class 3	7212	Class 3
5122	Class 5	5413	Class 5	6212	Class 3	7213	Class 3
5151	Class 6	5414	Class 4	6213	Class 3	7221	Class 3
5152	Class 6	5415	Class 4	6214	Class 3	7222	Class 3
5171	Class 6	5416	Class 5	6215	Class 3	7223	Class 3
5172	Class 6	5417	Class 5	6216	Class 3	7224	Class 3
5174	Class 6	5418	Class 4	6219	Class 3	8111	Class 3
5179	Class 6	5419	Class 4	6221	Class 3	8112	Class 4
5182	Class 4	5511	Class 7	6222	Class 3	8113	Class 4
5191	Class 4	5611	Class 5	6223	Class 3	8114	Class 4
5222	Class 7	5612	Class 5	6231	Class 3	8121	Class 4
5223	Class 7	5613	Class 4	6232	Class 3	8122	Class 4
5231	Sec.2.4.5	5614	Class 4	6233	Class 3	8123	Class 4
5232	Class 6	5615	Class 2	6239	Class 3	8129	Class 4
5239	Sec.2.4.5	5616	Class 4	6241	Class 3	8131	Class 2
5241	Class 3	5617	Class 4	6242	Class 3	8132	Class 3
5242	Class 6	5619	Class 4	6243	Class 3	8133	Class 3
5251	Class 3	5621	Class 6	6244	Class 3	8134	Class 2
5259	Class 7	5622	Class 6	7111	Class 6	8139	Class 2
5311	Class 6	5629	Class 6	7112	Class 6	8141	Class 2
5312	Class 6	6111	Class 4	7113	Class 6	9211	Class 2
5313	Class 6	6112	Class 4	7114	Class 6	9221	Class 2
5321	Class 3	6113	Class 4	7115	Class 6	9231	Class 2
5322	Class 4	6114	Class 4	7121	Class 5	9241	Class 2
5323	Class 4	6114	Class 4	7131	Class 6	9251	Class 2
5324	Class 4	6115	Class 4	7132	Class 6	9261	Class 2
5331	Class 7	6116	Class 4	7139	Class 6	9271	Class 2

The initial occupational tax is determined by multiplying the total Gross Receipt amount by the respective factor according to the business class number.

Table 2.4.1B

<u>Business Class</u>	<u>Factor</u>
Class 1	0.00010
Class 2	0.00030
Class 3	0.00035
Class 4	0.00040
Class 5	0.00045
Class 6	0.00050
Class 7	0.00055

Gross Receipt amounts falling into the following brackets are assessed the respective final multiplier increase to the initial occupational tax. Table 2.4.1C does not apply to Class 1 businesses.

Table 2.4.1C

<u>Gross Receipt Brackets</u>	<u>Final Multiplier</u>
\$0.00 - \$249,999.99	1.00
\$250,000.00 - \$499,999.99	1.05
\$500,000.00 - \$749,999.99	1.10
\$750,000.00 - \$999,999.99	1.15
\$1,000,000.00 - \$4,999,999.99	1.20
\$5,000,000.00 - \$9,999,999.99	1.25
\$10,000,000.00 and above	1.50

Ex: Business A has NAICS code 453998 and a Gross Receipt amount of \$350,000.00. Business A is placed into Class 2 according to Table 2.4.1A and will therefore use a factor of .00030 according to Table 2.4.1B. Business A will assess a final multiplier of 1.05 according to Table 2.4.1C. This amount is added to the administration fee of \$30.00. The occupational tax due is:

$$(\$350,000.00 \times .00030) \times 1.05 = \$110.25 + \$30.00 = \$140.25$$

Sec. 2.4.2 Home Occupational Tax

All Home Based Businesses as said term is defined in Chapter 86 (Taxation) will be assessed a \$30.00 occupational tax plus a \$30.00 administration fee. There will be a re-installment fee of \$30 after April 1 with no requirement of paperwork.

Sec. 2.4.3 Regulatory Fees

Carnivals	\$100.00 / event
Tattoo Artists	\$100.00 / year
Pawnbrokers/Dealers in Precious Metals and Gems	\$500.00 / year
Solicitor/Peddler	\$100.00 / month
• \$50 of fee is non-refundable and due with application. \$50 balance due upon issuance of permit.	
Itinerant Merchants	\$100.00 / quarter
Nursing/Personal Care	\$250.00 / year
Landfills	\$1000.00 / year
Auto/Motorcycle Racing	\$500.00 / year
Businesses – Appearance Bonds	\$100.00 / year
Hotels and Motels	\$250.00 / year
Hypnotists	\$250.00 / year (Unless Licensed Medical Professional)
Fortunetellers	\$250.00 / year
Garbage Collectors	\$250.00 / year
Escort Services	\$500.00 / year
Burglar/Fire Alarm Installers	\$50.00 / year
Junk Dealers	\$500.00/year
Donation Container	\$50.00/year
Penalty for late regulatory fees	10% of fee per month until paid

Sec. 2.4.4 Professional Fees

Professionals \$300.00 per practitioner / year

Sec. 2.4.5 Insurer and Investment Broker Fees

Insurance Agency \$75.00 / year  
Investment and Securities Brokers  
(NAICS codes beginning with 5231 ad 5239) \$75.00 / year

Sec. 2.4.6 Massage Establishment License Fees and Work Permits

Massage Establishment Licenses (inc. (1) fingerprint fee) \$100.00  
Massage Establishment License Renewal (inc. (1) fingerprint fee) \$50.00  
Fingerprinting for add'l massage establishment applicant or owner \$50.00  
Work Permits \$100.00  
Massage Therapist Work Permit Renewal \$25.00/year

Sec. 2.4.7 Pedicabs and Nonmotorized Vehicles for Hire

Pedicab License Fee: \$100.00  
Pedicab Driver's Permit Fee - \$50.00

Sec. 2.4.8 Local Business License Tax on Depository Financial Institutions

1. Depository financial institutions having a location within the City of Woodstock shall be taxed .25% of the Georgia gross receipts annually.
2. Every depository financial institution subject to the tax shall file a return of its gross receipts by March 1 of the year following the year in which such gross receipts are measured.

Sec. 2.4.9 Change of Occupancy

Any new business registrations constituting a change of occupancy, as determined by the Building Official in accordance with the International Building Code most recently adopted by the City of Woodstock shall require a Safety Inspection.

Safety Inspection \$25.00

Sec. 2.4.10 Change of Location/Ownership

Any business requiring a change of location from one address within the City limits to another address within the City limits or a business requiring ownership to be changed shall pay a revision fee.

Revision Fee \$30.00



**SECTION 2.5 PLANNING & ZONING FEES**

Sec. 2.5.1 Annexation Application No Fee

Sec. 2.5.2 Rezoning Application

0-19 acres		\$750.00
20-99 acres		\$850.00
100 acres or greater		\$1000.00 + \$10.00 / acre over 99 acres
With Concurrent Variances	add	\$100.00 each
Conditional/Special Use Permit		\$300.00
Condition Amendment		\$300.00 +50.00 per add'l condition (up to \$750.00)

Sec. 2.5.3 Variance /Waiver Applications

Zoning, Land Development, or Erosion and Sediment Control Variance/Waiver		\$300.00 + \$100.00 each add'l
Administrative Variance/Waiver Residential		\$200.00 + \$50.00 each add'l variance
Administrative Variance/Waiver Commercial/Industrial		\$250.00 + \$50.00 each add'l variance
Sign Variance		\$200.00

Sec. 2.5.4 Other

- 1.a Zoning Certificate Tier I \$25.00/each tax parcel  
Current Zoning, Surrounding Zoning, Permitted Uses.  
(Tier 1 Subdivision Certification is a Flat fee -not per parcel).
- 1.b Zoning Certificate Tier II add \$75.00  
Zoning conditions, variances, special or conditional uses granted the property, current zoning or Building Code Violations, Certificate of Occupancy,
- 2. Appeals to LDO Staff Denial \$200.00
- 3. Land Development Ordinance Available Online  
\$15.00 (CD Read Only)
- 4. Copies of Ordinances - \$.25 (\$.10)/page plus administrative charges, if applicable. (first 15 min free). (See Chapter 1: Administration for more information on open records request fees/charges)
- 5. 3<sup>rd</sup> Party Review for Communication Tower/Antenna Conditional Use Permit Applications - \$4000.00
- 6. Small Wireless Facility

	<b>Application Fees</b>	<b>Annual Fees</b>
Collocation	\$100/Small Wireless Facility	\$100/Small Wireless Facility
Replacement Pole	\$250/Replacement Pole	\$100/Replacement Pole
New Pole	\$1000/New Pole	\$200/New Pole
Collocation on Authority Pole		\$40/Small Wireless Facility

**Public Hearing Policy:**

- a. If the applicant withdraws application prior to any advertisement then 100% of fee is refunded.
- b. If the applicant withdraws application after the advertisements but prior to Planning Commission meeting then 50% of fee is refunded.
- c. If the applicant withdraws after the Planning Commission meeting but prior to City Council meeting, then 25% of the fee is refunded.
- d. There will be no refund once the request is advertised for the City Council meeting.
- e. There is no refund on annexation applications.

**Sec. 2.5.5 Land Development Fees**

1. Site Plan Review

0. to 5 acres	\$400.00
5.1 to 20 acres	\$700.00
20.1 to 50 acres	\$1,100.00
50.1 to 100 acres	\$2,200.00 + \$5.00/acre over 50 acres
Over 100 acres	Negotiable

1 a. Site Plan Revisions

\$25 per page. This fee would cover pages that would need to be added to Site Plans that do not require a full resubmittal.

2. Tree Preservation Plan Review Fees

0 to 20 acres	\$300.00
21 to 50 acres	\$300.00 + \$10/acre over 20
51 to 100 acres	\$700.00 + \$5/acre over 50
Over 100 acres	Negotiable

3. Additional Review Fees

First Plan Re-Review	\$100.00
Second Plan Re-Review	\$250.00
Additional Re-Review	\$500.00
NPDES Permit (City portion only)	\$40.00/per disturbed acre
Review for Revision After Permit	\$200.00
Meetings with City Engineer	\$200.00 (up to 2 hours and \$100 for additional hour)
Preliminary Plat (per review)	\$150.00
Final Plat (per review)	\$150.00

Single Lot Residential Development Site Plan (first review)	\$150.00 (flat rate, including tree and lighting plans)
Single Lot Residential Development Site Plan (re-review)	\$50.00
Concept Plan (per review)	\$50.00
DT Master Plan (per review)	\$150.00
Photometric Plan Review	\$100.00

4. Land Disturbance Permits

Erosion and Sedimentation Control (EC)	\$60.00/first acre \$10.00 each additional acre
Clearing and Grubbing (CG)	\$60.00/first acre \$10.00/each additional acre
Pump Station (PS)	\$500 per Pump Station
Stormwater Management Facility (SWF)	\$60.00/first acre \$10.00/each additional acre
Underground Infrastructure (UI)	\$60.00/first acre \$10.00/each additional acre
Above Ground Infrastructure (AI)	\$60.00/first acre \$10.00/each additional acre
Multi-Use Trail (MUT)	\$60.00/first acre \$10.00/each additional acre

Outdoor Lighting Permit (street lights and private outdoor lights) \$50.00 (flat rate)

**Home Occupational Tax License Reinstatement Fee of \$30.00** - If a home based business fails to renew their Occupational Tax License by April 1st of the renewal year, the license will be closed. To reinstate said license (with no changes), the license will be charged all applicable late fees, as well as a reinstatement fee of \$30.00.

**Code Enforcement Visit Fee of \$25.00.** This fee is applicable only when an Occupational Tax License has not been renewed and a Delinquency Letter or Final Notice Letter is being delivered by an Code Enforcement Officer. Once the license is delinquent, the fee may be charged each time a visit is necessary. If the business is issued a citation for non-compliance, the \$25.00 will not be assessed for that visit.

**Land Development Miscellaneous Fee of \$150.** All submittals which are not covered by any other section of the above fee schedule, will be assessed a miscellaneous fee of \$150.00.

5. Security for Completion of Improvements

Performance Security	Shall be 110% of construction value
Maintenance Security	Shall be 10% of construction value
Erosion Control Security	\$3,000/disturbed acre