



# 2019 QUALIFYING INSTRUCTIONS

1. Candidate must complete, sign and have notarized the Notice of Candidacy and Affidavit Form – RETURN TO CITY CLERK’S OFFICE – (12453 Highway 92, Woodstock, GA) DURING QUALIFYING PERIOD ONLY. Qualifying dates/times are: August 19: 8:30 am – 5 pm; August 20: 8 am to 5 pm; August 21: 8 am to 5 pm.
2. Candidate must pay the qualifying fee at time of qualifying and between the hours of qualifying as advertised - \$342 for Council. Cash, Check or Money Order only please. Please make checks/money orders payable to: City of Woodstock, Georgia
3. Before a candidate can accept any campaign contributions, he/she must complete a DOI (Declaration of Intent) and file it with the City Clerk. (See <http://ethics>.)
4. Financial Disclosure Statements are due no later than 15 days after the date the candidate qualifies. The FD must be filed with the City Clerk and must be notarized.
5. If a candidate is NOT going to accept/expend a combined total of contributions or expenditures exceeding \$2500 then they may complete, sign and have notarized the “Affidavit of a Candidates Intent Not to Exceed \$2500 in Contributions and or Expenditures. “ – File with the City Clerk.
6. Campaign Contribution Disclosure Reports are due for anyone who does not file the \$2500 affidavit as follows:

2019	September 30th - Election Year	10/07/2019	10/08/2019 - 10/14/2019	10/15/2019	11/14/2019
2019	October 25th - Election Year	11/01/2019	11/02/2019 - 11/08/2019	11/09/2019	12/09/2019
2019	December 31st - Election Year	01/08/2020	01/09/2020 - 01/14/2020	01/15/2020	02/14/2020

**RHONDA PEZZELLO, CITY CLERK** <https://www.woodstockga.gov>

Cell: 770 362-8857 Office: 770 592-6002 Fax: 770 926-1375

[rpezzello@woodstockga.gov](mailto:rpezzello@woodstockga.gov)

**Cherokee County Elections and Registration will be conducting our election and handling absentee/early voting for us. For more information or for a copy of the voter registration list, please contact them at 770 479-0407 or via email to [jakins@cherokeega.com](mailto:jakins@cherokeega.com) <http://voter.cherokeega.com>**

**GEORGIA GOVERNMENT TRANSPARENCY AND CAMPAIGN FINANCE**

**COMMISSION** [HTTP://ETHICS.GA.GOV](http://ethics.ga.gov) - For more information and to access filing forms, due dates, education, training and responsibility of candidates.